



GLEN CAIRN SCHOOL COUNCIL MEETING
Tuesday, October 10, 2023 - 6:30pm - Virtual

Minutes

In attendance:

Ryan Jaecques (Chair), Angela Chaplin (Principal), John Saschenbrecker (Vice Principal), Tracy Spear (Teacher Rep), Crystal Boutilier, Patricia Fitzgerald, Jaime Routliffe

1. Welcome and Call to Order - Ryan Jaecques
 - a. Following a brief discussion regarding the role of the School Council at GCPS, Ryan moved to dissolve the previous year's council and establish a new council for the 2023-2024 school year. The previous council was dissolved and this year's council was established.
Chair - Crystal Boutilier
Treasurer - Patricia Fitzgerald
Secretary - Jaime Routliffe
2. Approval of Agenda - N/A for this meeting
3. Approval of Last Meeting Minutes - N/A for this meeting
4. Principal's Report - Angela Chaplin
 - a. Budget
 - i. This year's budget will be given in December and will be based on enrollment which is 336 students. Enrollment is down 75 students from expected enrollment. There is no data that says why the school is down but planning is based on the number of 6's at the feeder schools and our catchment area is seeing delays in building still from COVID.
 - b. Re-org
 - i. Today was the first day of 2023-2024 Part 2. The school lost 2 homeroom classes. Currently there are 7 English Homerooms, 6 French Homerooms and 1 Behaviour Intervention Program. The school is fully staffed with 1 Principal, 1 Vice-Principal (with 0.5

teaching assignment), 20 teachers (including Spec Ed and Support), 0.25 ESL, 3.5 EA's, 0.5 Library Technician and 1 Lunch Monitor.

c. Food Programs

- i. The breakfast program that runs through ONFE has begun. It is more of a snack program. Students will grab something on the go such as granola bars, cheese and crackers, yogurt, bagel, etc.
- ii. Lunch Lady is every Monday and has open ordering so families can order for the weeks they choose whenever they'd like.
- iii. Pizza is starting this week. After doing a student taste test with 5 local vendors, the students chose Papa John's. They liked their "sweeter sauce". Papa John's would be happy to do fundraising nights if we'd like. This will be done in 3 sessions; now until December, December until March and then March until June.
- iv. There will be a third Hot Lunch option as well. Student Council will be discussing. It will also be offered in sessions.

d. Communication

- i. The school does not send weekly emails but will send them a couple of times a month when there is something coming up.
- ii. The website is what is used most frequently. Upcoming events, clubs/sports, announcements and links to forms can all be found on the website. Families are encouraged to bookmark the site.
- iii. Social Media (Facebook, X and Instagram) is used for good news items and fun only! This allows for more consistent communication with all news info being shared on the website.

e. IEPs

- i. IEPs have been written and will start going home on Monday with some that require changes due the reorg going shortly after.

f. School Learning Plan/Wellness Plan

- i. There has not been formal plans since COVID and the plans have been more broad, such as foundations of mathematics.
- ii. This year's SLP will be on the foundations of literacy. The first diagnostic assessments have been done for students using DIBELS. It assesses the oral fluency and reading comprehension of students, determining where the errors are and what the causes are.
- iii. For the Wellness Plan, there will be a survey sent to students to see what is most pressing for them. Each year half of the student population is new so they often see anxiety that students are feeling and putting on themselves. This year they will be

participating in Kids Have Stress Too. The school will also focus on making connections with students using the Third Path. The Third Path looks at building relationships with students not only in the classroom but also at the school.

5. Vice Principal's Report - John Saschenbrecker

a. Technology

- i. There are 45 SEA chromebooks that are assigned to students through applications through IEPs. There are also approximately 150 school chromebooks making the ratio 2:1 in most classes and some students bring their own from home. Teachers are encouraged to use the chromebooks as learning tools.
- ii. The school also has iPads that are used for coding with robots that the school has and borrows from the board. The robots are popular with the students.
- iii. GCPS does have a no cell phone policy for students during class time. Students have access to chromebooks for technology learning tools. Students who need to use their cell phone to communicate with parents can do so in the office but are encouraged to use the school phones. Families are also encouraged to call the school if they need to communicate with their student.

6. Teacher's Report - Tracy Spear

- a. There have been a lot of great activities happening already, even with the reorg. Students have been very happy and adjusted well to the reorg today.
- b. About 40 students participated in the Regional Cross Country meet today with 2 finishing in 1st place in their categories.
- c. \$647.05 was raised for the Terry Fox Foundation. The freezie sales helped a lot, especially with the hot day. Students were great and respectful and even received many compliments from neighbours in the community. The day ended with a fun activity.
- d. There have been many clubs started such as running club, dungeons and dragons, touch football, open gym and intramurals with many more to come now that timetables are more settled and the weather is getting colder. There will be a musical this year, which one will be announced at a later date.
- e. Student Council is starting up soon.

7. Chair's Report - N/A for this meeting

8. Financial Report - N/A for this meeting

9. Old Business - N/A for this meeting

10. New Business - N/A for this meeting

11. Tour de Table

- a. Angela Chaplin encouraged council to let families know that the school is open to discussion and happy to answer questions and there should not be any hesitation to reach out.
- b. Jaime Routliffe asked about photo retake day. As of now the date is November 10th but that is to be confirmed as that is also the day of the Remembrance Day Ceremony.
- c. Patricia Fitzgerald noted that it is nice to see a School Council that is so supportive of a Student Council and asked if there was anything we can do to support them. Angela Chaplin said the Student Council is very important at the school and making sure students know that they have a voice and it is heard at school, that students can make a difference. Everything comes from the students and it is wonderful to see. They organise dances, do dances, organise the leaving ceremony and more. They meet 3 to 4 times per month. Angela will get back to School Council with anything the Student Council may need.

12. Adjournment - 8:00pm

Next Meeting TBD